

Privacy Policy

1. CommunityToGo Pty Limited (“**we**” or “**us**”) is dedicated to protecting your privacy and personal information. This Privacy Policy is designed to help you understand how we collect, manage and use the personal information you decide to share, and help you make informed decisions when using our Community2Go app (the “**App**”).
2. By using or accessing the App, you are agreeing that we will handle your personal information as described in this Privacy Policy. If you do not agree with the terms and practices set out in this Privacy Policy, please do not use the App.
3. If we have collected your personal information via your team or club or group (your “**Community**”) (in accordance with paragraph 4 below), we strongly advise that you read the privacy policy of your Community and understand your rights and those of your Community.

The information we collect

4. By using our App, you acknowledge and agree that you have provided (or will provide) us:
 - a. via any one or more of our clients (which may be your Community); or
 - b. directly via our App,
 with your personal information for our collection including, without limitation, your name, date of birth, telephone number, email address and residential address.
5. Our App allows you to use our forums to connect with your Community, send private messages to other users that are part of your Community, perform searches and transmit information through various channels. If you use our App to engage in these activities, you will provide us with information, including, without limitation, record of your posts on our forums and any messages you send to other users. We collect this information. In most cases, we retain it so that, for example, you can return to view prior messages you have sent or discussions you have participated in using our App.
6. Every time you access the App, we will collect your IP address.
7. In addition, we store certain information from your browser using "cookies." A cookie is a piece of data stored on your device tied to information about the user. You can remove or block cookies using the settings in your browser and you can also disable the cookie from storing your login ID and/or your browsing history.

How do we use this information?

8. We collect your information to enable you to use our App to communicate with other members of your Community.
9. We collect your information to allow you to have a profile which will be available in search results across the App so that people in your Community can find you and communicate with you using

the App. It is your responsibility to check and control your account's privacy settings to ensure that you are satisfied with the information that forms your profile.

10. We may occasionally use your name and email address to send you marketing materials such as newsletters or offers to participate in competitions and notifications regarding new services we offer that we believe you may find valuable. Your personal information may also be used to process your participation and entry into competitions or promotional offers we conduct. You may opt out of receiving these marketing emails by changing your subscription preferences on the App or clicking the "unsubscribe" link in any email marketing communication. Your personal information may also be used to contact or respond to you in respect of any queries or concerns you may have. We may also send you service-related announcements from time to time through the general operation of the service. For instance, if a member of your Community sends you a new message, you may receive an email alerting you to that fact.
11. We may also use your personal information to ensure that the advertising you see on our App is relevant to you.

Disclosure to third parties

12. Subject to our rights in this Privacy Policy, we do not provide your personal information to third parties. We may disclose your personal information with third parties only in limited circumstances where we believe such disclosure is:
 - a. reasonably necessary to offer our service;
 - b. legally required; or
 - c. permitted by you.
13. As set out above, your profile, which will include personal information, will be displayed to other users in accordance with the privacy settings you select. Please keep in mind that if you disclose personal information in your profile or when posting comments, messages, photos, tips or other items, this information may become publicly available.
14. We may at times provide information about our end-users to third parties to provide various related services, including serving advertisements and push notifications. We will only share information about our end-users clients that is necessary for the third party to provide the requested service.
15. We may be required to disclose user information to government bodies, law enforcement bodies, or other third parties pursuant to lawful requests, such as subpoenas or court orders, or in compliance with applicable laws. We do not reveal information until we have a good faith belief that an information request by these third parties meets applicable legal standards. Additionally, we may disclose personal information when we believe it is reasonably necessary to comply with law, to protect our interests or property, to prevent fraud or other illegal activity perpetrated through the App.

16. If the ownership of the CommunityToGo business were to change, your personal information may be transferred to the new owner so the service can continue operations.
17. We may also disclose non-personal, aggregate information, cookie information (as described above) and log file information (such as your IP address and browser type) to third party service providers, to help us administer and manage the App, to analyse App usage, trends and traffic and to collect broad demographic information for aggregate use. While we take reasonable steps to ensure that this aggregate information is de-identified, please be aware that your IP address may be linked to your personal information that has been provided to us so that you can use the App.

Disclosure of Personal Information Overseas

18. CommunityToGo may disclose your personal information to overseas recipients, such as our related companies or affiliates or third parties that assist in the conduct of our business. These recipients may assist in the processing of your information or provide technical or App support to us.
19. Where we disclose your personal information to overseas recipients, these recipients are most likely to be located in the USA. This list of countries is not exhaustive and may change from time to time.
- 20.

Important Notice

In the event that the processing of your personal information involves the disclosure of any information outside Australia, you acknowledge that by providing us with your personal information, you consent to such overseas disclosure. By consenting to such disclosure, you acknowledge that:

- A. CommunityToGo will not be accountable under the Privacy Act 1988 (Cth) for any breach of your privacy by the overseas recipient, and
- B. you will not be able to seek redress under the *Privacy Act 1988* against CommunityToGo for any breach of your privacy by an overseas recipient.

21. **Note:** Countries outside of Australia may not always have the same or similar privacy and data protection laws and in some cases, foreign law may require us to disclose your personal information overseas, for example to an overseas law enforcement authority. Please be aware that you may not be able to seek redress for a breach of privacy in a country outside of Australia. However, where we do provide your personal information to third parties, CommunityToGo will take such steps as reasonable to ensure your information is used in accordance with this policy.

Links and advertisements

22. The App may contain links to other websites. We are not responsible for the privacy practices or content of other websites.
23. Advertisements that appear on the App are sometimes delivered (or "served") directly to users by third party advertisers. We not have access to or control of the cookies that may be placed by these third party advertisers. Third party advertisers have no access to the personal information we have collected from our clients or that you have given us via the App unless:
- a. you choose to share it with them; or
 - b. you have given us permission to share this personal information with them under this Privacy Policy.

Accessing or correcting your personal information

24. You have a right to access and correct your personal information which we have collected and you may do so by logging into your account on the App or contact your Community's administrator.

Security

25. We take such steps that are reasonable in the circumstances to protect our users' personal information from unauthorized use, access or disclosure, or the loss, misuse or modification of users' personal information.
26. We are not responsible for circumvention of any privacy settings or security measures of your account by any third party. If you are concerned that:
- a. improper collection or misuse of information provided on to us via the App has taken place; or
 - b. an authorised third party has access to your user login ID and/or password,
- you must contact us immediately using the details listed below. If an unauthorised third party has access to your user login ID and/or password you must also change these details immediately using the App.

Complaints

27. If you have a concern that your personal information may have been comprised or wish to make a complaint about the handling of your personal information, please write to us using the contact details below, setting out your privacy complaint.
28. We will then investigate your complaint and provide you with our response within a reasonable time of receiving your complaint. If after receiving our response, you still consider your privacy complaint remains unresolved, you may then, for example, take your complaint to the Australian Privacy Commissioner at <http://www.oaic.gov.au/>.

General

- 29.** Your use of the App is subject to this Privacy Policy as well as our Terms of Use https://www.community2go.com.au/documents/Community2Go_Terms.pdf. We reserve the right to change our Privacy Policy any time. If we make material changes to this Policy, we will notify you by email or by means of a notice on the App, at least ten (10) days prior to the implementation of the changes. If we make changes, we will indicate at the top of this page the Policy's new effective date. The changes may be viewed at: <https://www.community2go.com.au/documents/PrivacyPolicy.pdf>
- 30.** By continuing to use our App after these changes have been made, you confirm your acceptance of these changes.

Contact us

- 31.** If you have any questions about this Privacy Policy, please contact us at:
privacy@communitytogo.com

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